KANNUR UNIVERSITY

REMUNERATION BILL in connection with setting question papers/Valuing answer papers (both theory and practical)

Name of Examination with Session .....20.....Valuation Camp at .....

Name of Examiner/setter (in BLOCK LETTERS)	
Institution Address with mobile number (in BLOCK LETTERS)	
Bank Account Number with IFSC Code (in BLOCK LETTERS)	
Whether Examiner comes under UGC salary category	Yes / No

Written examination — Details of work done

Examination & Subject	Duration of paper	No. of papers valued/revalued/ checked	No. of question papers set	Remuneration			
				For valuation		For Setting	
				Rs.	Ps.	Rs.	Ps.
			Total for Theory				

Practical and Oral Examination

Prescribing work No. of batches	No. of Candidates		Remuneration for			No. of candidates whose records/projects/ thesis have been valued & remuneration	No. of candidates for whom Viva has been conducted & remuneration
	Registered	Actually present	Prescribing work	Preparing work	Conducting work		
						Total Practicals ₹	

Grand Total for Theory, Practical & Oral Exams. ₹ .....

(Total Amount in words) Rupees.....

CERTIFICATE

Certified that the amount claimed in this bill is correct to the best of my knowledge and it is paid to me provisionally and also that I shall refund to the University any amount received, which is subsequently disallowed by audit.

I here by declare that I shall report the amount claimed/received in this bill towards remuneration for examination work, to my salary disbursing officer for computation of tax to be deducted from my salary.

Revenue Stamp for ₹ 5001 and above

Chairperson's Signature

Contents received
Signature of Examiner with Date

(For Office use only)

Passed for ₹ .....(Rupees.....)

Controller of Examinations/Deputy Registrar/Asst. Registrar

(P.T.O)

INSTRUCTIONS TO EXAMINERS/SETTERS

1. All additional/Chief Examiners should forward their remuneration bills to the Controller of Examinations THROUGH CHAIRPERSON as soon as the valuation work is over.

2. Remuneration bills presented within ONE MONTH alone will be considered for payment normally.

3. Chief/Chairperson should note down the number of papers REVALUED in their bills.

4. Chairperson may claim chairperson's FEE in his/her bill.

5. REVENUE STAMP to be affixed in the bill when the total amount exceeds ₹ 5000/-

6. a) All remuneration bills (both valuation and question paper setting) must bear CHAIRPERSON's and EXAMINER's SIGNATURE

   b) If there is no separate Chairperson, the fact may be noted in the space provided for Chairperson's signature.

7. Chairperson must forward ALL THE REMUNERATION BILLS of the board in ONE LOT within ONE month POSITIVELY.

8. Number of papers to be valued by UGC grade salaried Examiner without remuneration.

Programme	Science	Non Science
UG	60	75
PG	15	22